

**CITY OF INGLESIDE  
MINUTES  
REGULAR CITY COUNCIL MEETING  
MARCH 13, 2018**

**1. Call meeting to order**

The meeting was called to order at 6:30 p.m. with Mayor Luis Lamas presiding. Council Members present: Mayor Luis Lamas and Council Members Ben Tucker, Oscar Adame, Bill Underbrink, Ronnie Parker, and John Schack. Council Members absent: Council Member Dennis Knippa. Staff present: Interim Finance Director Linnette Barker and City Secretary Kimberly Sampson. There were approximately 45 guests.

**2. Roll Call**

**3. Invocation**

**4. Pledge of Allegiance**

**5. Citizen Comments**

Ingleside Chamber of Commerce President, Jane Gimler reminded the Council and Public of the Round-Up Days event on March 23-24, 2018 at N.O. Simmons Park and invited everyone to come out and have fun.

Ms. Gimler also announced that there is a group that recently met with her and Ingleside Staff regarding a future planning session of how to move forward and be better prepared for a disaster. She stated that whenever the City would like to move forward with that plan again, she has that contact information.

Mrs. Cindy Wilson asked the Council to speak up during the meetings because people in the back cannot hear what the Council is saying.

**Presentations:**

N/A

**Public Hearings:**

N/A

**Action Items:**

**6. Discussion, consideration, and action of Hurricane Harvey Recovery updates and ratification of related expenditures.**

EMC, Shanna Owens provided a handout with the updates to the various recovery projects. The Pony Field lights are in the FEMA projects list and in order for FEMA to assist with this cost, we will be required to go out for RFP's instead of using the BuyBoard method. This will delay that piece of the project, but will allow for FEMA reimbursement.

Building Official Carey Dietrich has been working with the property owners that still have potential demolition projects; however, only two (2) owners are trying to meet this Friday's deadline to get thing to the curb. Council Member Parker stated that when he spoke with Crowder Gulf this week they stated they have been asked to stay in the area a little longer, so it looks as though we have until late April to complete any Harvey related demolitions.

Council Member Underbrink asked what was being done about the garbage and green waste on Pace Avenue. It was explained that the City has returned to normal bulk pick up days on Tuesdays and green waste is being picked up by the City with our usual brush route. The public needs to call the City and notify us of the need for bulk pickup. Otherwise the public can take their bulk items to the County and pay a fee to get them removed sooner.

As previous requested, Mayor Lamas stated that there is still a need for other Harvey related debris and he feels that even though FEMA may not reimburse the City, we need to have it picked up at the City's expense to help the public. Otherwise, these debris piles will continue to grow and be unsightly and become a hazard for the neighborhoods. Maybe using the funds we would typically use for "Clean-Up Days" for this type of debris removal.

City Secretary Kimberly Sampson stated the City has received notice our Lloyd's of London adjuster stating that they are prepared to pay the City \$170,000.00 for our Windstorm Deductible Buy Back claim. We will be providing to the City Attorney for review prior to bringing to Council for action.

Interim Finance Director Linnette Barker provided the Harvey related expenses to date and asked that the Council ratify these expenditures.

Council Member Parker made a motion to ratify the Harvey related expenses to date and was seconded by Council Member Adame. The motion was approved unanimously.

**Mayor Lamas moved agenda items 17, 18, and 10 forward:**

**17. The City Council may meet in in Closed Executive Session pursuant to Texas Government Code Section 551.071 (Consult with Attorney) and Section 551.074 (Personnel Matters) to discuss, and consider the following items:**

- a) **Additional duties and compensation of certain City Employees;**
- b) **Appointment of Interim City Manager; and**
- c) **Former City Employee Grievance.**

Mayor Lamas recessed the Regular Meeting to go into Closed Executive Session at 6:53 p.m.

Mayor Lamas closed the Executive Session and reopened the Regular meeting at 8:00 p.m.

**18. Consideration and action regarding item(s) discussed in Closed Executive Session.**

Council Member Parker made a motion to make interim salary adjustments to (a) Interim Finance Director Linnette Barker Base Salary to Grade 26 Step 6 with Exempt status and (b) Human Resources Administrative Assistant Base Salary to Grade 20 Step 04; and was seconded by Council Member Schack. The motion was approved unanimously.

Council Member Adame made a motion to appoint Police Chief Kenneth Jenks as Interim City Manager and was seconded by Council Member Tucker. The motion as approved unanimously.

**10. Discussion, consideration, and action of staff requesting guidance whether or not to make repairs, open, and operate the Charles H. Doherty Swimming Pool for the summer of 2018.**

Parks and Facilities Manager Mariana Garcia reminded the Council that during the budget discussions for FY17/18 there was debate regarding the City closing the Charles H. Doherty Swimming Pool for good. Due to Hurricane Harvey, the budget discussions were cut short and the final action to keep open or close was never voted on. Staff is asking for direction at this time.

EMC Shanna Owens stated the Harvey related damage is eligible for FEMA reimbursement; however, some of the items needed are not Harvey related. Ms. Garcia stated the resurfacing repairs alone is about \$100,000 and then there is still roof, fence, pumps, etc. Parks and Wildlife grant staff agree this pool has exceeded its life span and we will not be in violations of their past grants.

Ms. Garcia did request the Council to consider making this into another splash pad and/or wave pool that can be rented out. The public cannot rent out the current splash pad for events and there is a need for that type of space in Ingleside. With it being next to the Garden Center, it is possible they could rent both the Garden Center and/or the water park area for family-type events.

Council Member Parker made a motion to close and fill in the Charles H. Doherty Swimming Pool and was seconded by Council Member Underbrink. The motion was approved unanimously.

**7. Discussion, consideration, and action of a Task Order with Hanson Professional Services, Inc. to assist with the writing of an EDA Grant Application related to the SH-200 and the Emory Bellard Outfall projects.**

John Michael of Hanson Services, Inc. stated this is a follow up to the meeting the City had with the EDA about two weeks ago. They are interested in helping us with both the SH-200 and the Emory Bellard Outfall project. There is no deadline; however the sooner we get our application into them, the sooner our project can be approved. This would be \$500,000 towards the Emory Bellard Outfall, \$500,000 towards SH-200 ROW acquisition, and \$3M towards the SH-200 construction.

Jane Gimler of the Ingleside Chamber of Commerce stated that because this project is shovel ready, they are eager to help us get started. If there are other projects we want to work on later, we can, but this one is ready to start now.

Council Member Adame made a motion to approve the Task Order with Hanson Professional Services, Inc. to assist with the writing of an EDA Grant Application related to the SH-200 and the Emory Bellard Outfall projects not to exceed \$5,000 and was seconded by Council Member Parker. The motion was approved unanimously.

**8. Discussion, consideration, and action of the illegally dumped tires to be removed and stored temporarily at Public Works and to be funded by the budget designated by Council.**

Building Official Carey Dietrich introduced her two new Code Enforcement Officers: Karisma Luke and Plutarco (Paco) Castro. During their drives around town, the staff are seeing a lot of tires being dumped. The ones where people are pulling from their land and putting out front, we are notifying they need to remove; but the ones that are being illegally dumped, we are trying to find a way to clean up. Staff has been in touch with TCEQ and they will allow us up to 500 tires before a permit is required. We need something in place to get rid of these tires once they are picked up by staff. The only vendor that has returned our calls has been Liberty Tire Recycling, LLC out of Pittsburgh, PA. The cost for them to come pick them up is more expensive than if they provide a trailer at our site and remove it when we tell them to come pick it up. Staff are looking for grants to help with the funding; however, we have not found anything yet.

Council Member Parker made a motion to contract with Liberty Recycling, LLC to have a trailer at the City Yards and was seconded by Mayor Lamas. Council Member Parker amended his motion to include a Free Tire Day for Residential only and to use line item 10-517-474 to fund this project; and was seconded by Mayor Lamas. The motion was approved unanimously.

**9. Consideration of improvements to Live Oak Park.**

- a) **Discussion, consideration, and action in awarding change order number 1 to Gourley in the amount of \$10,349.75 for electrical upgrades for the concession stand at Live Oak Park.**
- b) **Discussion, consideration, and action in awarding adder 1 to Musco Lighting in the amount of \$15,500 to upgrade pole A1 and A2.**
- c) **Discussion, consideration, and action awarding contract to Musco Lighting through BuyBoard for the Lighting for the Pony League field in the amount of \$193, 000; authorization for the use of the \$100,000 from Texas Rebuild Donation; and the re-allocation of funds from the Soccer Fields within the 2016 Bond Funds.**

Parks and Facilities Manager Mariana Garcia and Council Member Schack explained the need for items a) and b); however, item c) is being removed from discussion due to the need for the City to go out for RFP's in order to meet the FEMA guidelines. Because the damage to the Pony Field is due to Hurricane Harvey and we are asking for reimbursement, they require an RFP process instead of BuyBoard.

Council Member Parker made a motion to approve (a) change order number 1 to Gourley in the amount of \$10,349.75 for electrical upgrades for the concession stand at Live Oak Park, (b) adder 1 to Musco Lighting in the amount of \$15,500 to upgrade pole A1 and A2, and (c) authorizing the staff to go out for RFP's for the Lighting for the Pony League field: and was seconded by Council Member Underbrink. The motion was approved unanimously.

**11. Discussion, consideration, and action on proposed drainage work on the southern portion of the alley between Alana Lane and Garza Avenue.**

John Michael of Hanson Services, Inc. explained there are two options for the City to consider for drainage improvements to the alley between Alana Lane and Garza Avenue. One of them would be a combined swale which would be the lesser installation cost but more maintenance to keep up and would be required at least half the length of the alleyway. The other option is for the use of a slotted drain extended about the length of four property lines and would be less maintenance by the city in the future. There would still need to be some work on the drainage on 6<sup>th</sup> Street to accommodate this additional water and helping it to move towards Avenue A and into the open field area.

City Secretary Kimberly Sampson suggested the Council consider working with the Drainage District to use the City's designated drainage funds instead of the City's General Funds.

Council Member Parker made a motion authorizing the staff to work with the Drainage District to install a slotted drain system on the southern portion of the alley between Alana Lane and Garza Avenue and was seconded by Council Member Underbrink. The motion was approved unanimously.

**12. Discussion, consideration, and action of a Resolution amending the Authorized Representatives with TexPool.**

Interim Finance Director Linnette Barker explained currently the only individuals authorized with TexPool are Mayor Lamas and City Secretary Kimberly Sampson. This action would allow us to add whomever the Council authorized and suggestions are the Interim City Manager and the Interim Finance Director.

Council Member Parker made a motion to approve Resolution # 2018-07 amending the Authorized Representatives with TexPool to add the Interim City Manager and the Interim Finance Director; and was seconded by Council Member Adame. The motion was approved unanimously.

**13. Discussion, consideration, and action of the City Council Minutes dated December 12 and 18, 2017 and January 9, 2018.**

Council Member Adame made a motion to approve the City Council Minutes dated December 12 and 18, 2017 and January 9, 2018; and was seconded by Council Member Tucker. The motion was approved unanimously.

**14. Discussion, consideration, and action of the ratification of City of Ingleside expenditures to be paid.**

Interim Finance Director Linnette Barker explained as the City moves towards a Positive Pay system, this is the next step to show transparency to the Council and the Public. This is a list of the checks ready for payment. If the Council has any questions, this is a opportunity to ask them. As we move forward, some checks will have to be processed prior to the next Council Meeting; however, those will be included in the listing in order for the Council to make any inquiries.

Council Member Parker made a motion ratifying the City of Ingleside expenditures to be paid in the amount of \$29,968.08; and was seconded by Council Member Adame. The motion was approved unanimously.

**Work Sessions:**

**15. Discussion regarding street crossings at Atlantic and SH-361 and Lakeview West and SH-361.**

City Secretary Kimberly Sampson explained in a recent meeting with TxDOT District Engineer, staff inquired about authorization from TxDOT to paint on the City streets within the TxDOT ROW. TxDOT stated the City can paint the crosswalks; however, they suggested for legal liability reasons it should be within the state approved guidelines which include Stop lines, ADA compliance items, and to line up with future sidewalks. TxDOT stated when the State lets the bid for the road maintenance for SH-361 within our City' Limits, they will be including the previously requested sidewalks and they are willing to also include the painting of these two streets if we would like.

The SH-361 bid letting for the repairs and specific sidewalks within the City Limits is currently scheduled for Summer of 2020. As of Thursday, 3/8/18, the TxDOT District Engineer has requested this funding be accelerated to the Summer of 2019.

Council Member Parker made a motion to wait for TxDOT to paint the street crossings at Atlantic and SH-361 and Lakeview West and SH-361; and was seconded by Council Member Tucker. The motion was approved unanimously.

#### **16. Update from Donald Paty, Director of Public Works on Street Repair Program.**

Public Works Director Donald Paty explained that a potential developer is currently talking with the City regarding the development to the west of Wright Avenue. Until we are sure what all they will be doing and when, the City/County have decided to delay the improvements to these streets to make sure we don't repair them and then they are torn up by construction vehicles and the installation of additional infrastructure. The meeting with the developer was supposed to be last week; however, that has been postponed and we are not sure of the revised date.

County Commissioner Precinct # 4 Howard Gillespie suggested that the City set aside this project at the previously quoted price and consider some new streets at whatever the new price would be. He did remind the Council that all they do is the street repair/rebuild, but they do not install curb and gutter.

Council Member Adame agreed the Street Committee can re-visit the whole City and get a fresh list started. We need to look at the streets that require no drainage work vs. those that need drainage work and if we can make that happen before we repair the street. He questioned with the Street Maintenance Tax was due for election and City Secretary Kimberly Sampson stated it due for May 2019 and noted that majority of those funds need to be spent prior to the election.

### **Executive Session:**

#### **19. Reports from Staff**

There were no reports from Staff.

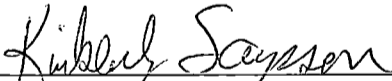
#### **20. Requests from Council Members**

Council Member Adame requested an update on where the Hotels are with repairs and re-opening.


#### **21. Adjourn**

There being no further business, the meeting was adjourned 9:03 p.m.

**ATTEST:**

  
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Kimberly Sampson, City Secretary

**APPROVED:**

  
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Mayor Luis Lamas