

**CITY OF INGLESIDE  
MINUTES  
REGULAR CITY COUNCIL MEETING  
AUGUST 22, 2017**

**1. Call meeting to order**

The meeting was called to order at 6:30 p.m. with Mayor Luis Lamas presiding. Council Members present: Mayor Luis Lamas and Council Members Ben Tucker, Bill Underbrink, Oscar Adame, Dennis Knippa, Ronnie Parker, John Schack. Staff present: City Manager Melissa Byrne Vossmer, Finance Director Paul Baen, and City Secretary Kimberly Sampson. There were approximately 30 guests.

**2. Roll Call**

**3. Invocation**

**4. Pledge of Allegiance**

**5. Citizen Comments**

Mrs. Donna Garcia stated she is tired of seeing her neighbor's "Happy Birthday Tabitha" painted on her neighbor's garage along with all the other outside storage. An Ordinance was passed to get this cleaned up. Her property values have dropped from \$145,000 to \$105,000 due to this one neighbor. There is trash behind my house and Main Street looks terrible. The Code Enforcement needs to do something about this or "we the citizens" will. We will get an attorney and put our taxes in escrow until you clean up this city!

County Commissioner Precinct 4, Howard Gillespie stated the County is ready to start work on the Streets; however, they will be waiting until Tropical Storm Harvey passes.

Mrs. Rosie Oltera stated with the Tropical Storm Harvey headed our way, she is worried about the flooding of her house on Alana Lane. It flooded last year and came close three (3) other times. The City keeps saying they will do something about it, but you have not yet.

**Mayor Lamas moved agenda item # 16 forward.**

**16. Staff Reports**

City Manager Melissa Byrne Vossmer introduced Interim Police Chief Brent Stroman to the Council and Public and provided a brief overview of his Resume.

Council Member Adame stated the staff will be standing up the Emergency Operations Center (EOC) tomorrow for the Tropical Storm Harvey and a press release will be prepared. Mrs. Vossmer noted that the IDC meeting scheduled for later this week will be rescheduled do to the Tropical Storm. And that the bulk drop off has been canceled at the City facilities until further notice.

**Presentations:**

N/A

**Public Hearings:**

N/A

**Action Items:**

- 6. Discussion, consideration, and action of a request for donation to the American Cancer Society for the 2017 Relay for Life event.**

City Secretary Kimberly Sampson explained that following conversations with the City Attorney and the TML Attorneys, it is recommended that the City not use City tax funds to donate to the American Cancer Society. The Texas Constitution prohibits purely charitable donations. If it were an expenditure of public funds for a local public purpose, it is acceptable.

Ms. Penny Davila stated they have received donations from other Cities and didn't know this was an issue. The funds donated during the Relay for Life events stay strictly in the Coastal Bend area.

No action was taken.

**7. Discussion, consideration and action to approve interlocal agreement with Ingleside ISD for the usage of Ingleside Primary for the purpose of providing a Latchkey program run by the City of Ingleside.**

Parks and Facilities Manager Mariana Garcia stated this agreement is required for the State Licensing Agency. As of today, there are 71 students signed up for the program, another 8 are pending, and we will max out at 88 for our number of staff and space available. The State Licensing Agency will be here Monday and we have to have this in place before they come.

Council Member Adame made a motion to approve the interlocal agreement with Ingleside ISD for the use of Ingleside Primary for the purpose of providing a Latchkey program run by the City of Ingleside; and was seconded by Council Member Underbrink. The motion was approved unanimously.

**8. Discussion, consideration, and action of an Ordinance amending the Traffic control Device Inventory Schedules by amending Section 62.47 (School Zones); and providing for publication and effective date. (First Reading)**

City Manager Melissa Byrne Vossmer stated the School District has made adjustments to their schedules and therefore we need to change the time of the School Zones. We cannot enforce until such time that this Ordinance is passed a second time and then published in the newspaper.

Council Member Underbrink made a motion to pass to a second reading the Ordinance amending the Traffic control Device Inventory Schedules by amending Section 62.47 (School Zones); and providing for publication and effective date; and was seconded by Council Member Adame. The motion was approved unanimously.

**9. Discussion, consideration, and action to approve a Resolution in Support Nominating Kiewit Offshore Services, Ltd. as a Texas Enterprise Project.**

Finance Director Paul Baen explained the Texas Enterprise Zone as a tax incentive from the State of Texas. This is to encourage financial investment and increase of jobs. The City supported the ones in 2006 and 2013. He introduced Bob Shockney of Kiewit and Johnathan Ferguson of Ryan LLC to answer any questions.

Mr. Ferguson explained this is a State Incentive program from the Governor's Office targeting economically distressed areas. This is a refund of State tax funds only. This does not affect the City taxes at all. Basically Kiewit will continue to pay the State and Local taxes as normal and once they provide the appropriate documentation, the State will reimburse Kiewit for part of the State Tax. No Local Taxes will be reimbursed with this program. It does not affect Ingleside's Revenues.

Mayor Lamas made a motion to approve Resolution # 2017-22 in Support Nominating Kiewit Offshore Services, Ltd. as a Texas Enterprise Project; and was seconded by Council Member Underbrink. The motion was approved with Mayor Lamas and Council Members Tucker, Underbrink, Adame, Parker, and Schack voting aye; and Council Member Knippa voting no.

**10. Discussion, consideration, and action to commit additional funding of \$10,669.40 for street repair on Chandler Place. The original cost estimate was \$27,388.20. The revised cost estimate is \$38,057.60.**

After discussion regarding the different types of base materials, it was questioned who owns the land and whether there is a public ROW.

Council Member Underbrink made a motion to table this agenda item until such time that the staff can clarify if the City has a public ROW for a public street; and was seconded by Council Member Schack. The motion was approved with Council Members Underbrink, Adame, Knippa, Parker, and Schack voting aye; and Mayor Lamas and Council Member Tucker voting no.

**11. Discussion, consideration, and action regarding the City's various Capital Improvements Projects, the Impact Fees Analysis, the Utility Rate Analysis, and State Highway 200.**

Craig Thompson of Naismith/Hanson provided an update on the CIP projects. Sidewalks are near completion. Emory Bellard Outfall is waiting on easements and the change of ownerships is pending. The Live Oak Park baseball fields should have floor election information within the next week, field punch list is pending the contractor fixing some grass issues, and we only received one bid for the electrical plans and therefore we are re-bidding next week. The designs are complete for the Avenue B drainage project and we are only pending one (1) last easement before we bring to Council for approval.

Mayor Lamas asked about SH-200 and Finance Director Paul Baen stated the final reimbursement was received 8/21/17 from the State. Mr. Baen stated the next step will be to close out the first AFA with TxDOT and then negotiate the next AFA with TxDOT. At this point we have received the full \$1.5 Million from the State.

**12. Discussion, consideration, and action to authorize the City Manager to initiate the renewal of the City's Liability and Casualty Insurance package underwritten thru the Texas Municipal League for the policy period of 10-01-2017 to 10-01-2018 and to be designated at the person authorized to commit the City.**

Council Member Parker made a motion authorizing the City Manager to initiate the renewal of the City's Liability and Casualty Insurance package underwritten thru the Texas Municipal League for the policy period of 10-01-2017 to 10-01-2018 and to be designated at the person authorized to commit the City; and was seconded by Council Member Knippa. The motion was approved unanimously.

**13. Discussion, consideration, and action of a review of the Ingleside Development Corporation (IDC) Board of Directors (4-B Board) and the composition of the Membership.**

Mayor Lamas stated he would like to see this Board reach out to new and current businesses better and thereby seeks new Leadership of the Board. He would like to remove the current President (Roman Gabriel) and appoint someone else.

Council Member Underbrink made a motion to remove Roman Gabriel and was seconded by Council Member Tucker. The motion was approved unanimously.

Council Member Schack made a motion to appoint Teresa Flores for the unexpired term to expire May 2018 and was seconded by Council Member Knippa. The motion was approved unanimously.

**14. Discussion, consideration, and action related to the Proposed FY 2017/2018 Annual Budget, including :**

**A. Review of issues considered August 15, 2017**

- a. Authorization to solicit offers for issuance of \$1,000,000 of Tax Notes to be used for the acquisition of Rolling Stock/Major Equipment**
  - i. Impact upon I&S Tax Rate and Effective Tax Rate**

Finance Director Paul Baen explained the increase of the bonds from \$750,000 to \$1,000,000 will increase the previous tax from \$0.15/\$100 value to \$0.1717/\$100 value.

Council Members Underbrink and Knippa questioned the need for each law enforcement officer to have their own vehicle. Council Members Adame, Schack, and Parker explained that if the different shifts were sharing vehicles and one breaks down it could affect multiple shifts, during an emergency (such as the upcoming Tropical Storm Harvey) we need more vehicles on the street, and if they have their own vehicle they can't point fingers as the other shift for tearing up a vehicle.

**B. FY 2017/2018 Changes in Staffing Levels and related Compensation and Benefits costs**

City Manager Melissa Byrne Vossmer went over the recommended changes to the staffing levels, compensations, and benefits.

Council Member Parker questioned who the Health Insurance Benefits were with and Mrs. Vossmer stated the City is currently using TML-IEBP. This is a larger group and therefore we get a better rate; however, in the coming year or two we will be looking at the open market. At this point, we need to get our higher claims down to a more reasonable level before attempting the open market.

**C. Presentations and consideration of the following departmental operating budgets**

- a. **Police Department – presented by Captain Paula Belville**
- b. **Municipal Court – presented by Judge Valarie Glover**
- c. **Parks – presented by Parks/Facilities Manager Mariana Garcia**
- d. **Library – presented by Library Director Belinda Casanova**

Each Department Manager went over the increases and decreases within their budget.

Council Member Adame asked that the Police Department look into the difference in purchase price and maintenance cost of Chevy vs. Ford vs. Dodge for patrol vehicles.

Council Member Tucker asked the Parks Department if the increased rental rates had affected the use of the facilities and Ms. Mariana Garcia stated it is unknown since we have not had a full year to compare yet.

**Work Sessions:**

**15. Discussion regarding the upkeep and maintenance of the Humble Youth and Recreational Facility.**

City Secretary Kimberly Sampson explained that the grant associated with the Humble Youth and Recreational Facility is a 40 year commitment with the Texas Parks and Wildlife division and therefore staff recommends the continued upkeep and maintenance of this facility.

**Executive Session:**

N/A

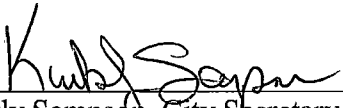
**17. Requests from Council Members**

Council Member Adame reminded the Council that the EOC would be standing up tomorrow for Tropical Storm Harvey and encouraged all of the Council Members to be involved in the EOC meetings.

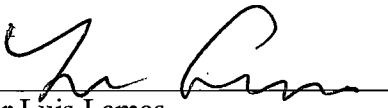
**18. Adjourn**

There being no further business, the meeting was adjourned at 9:11 p.m.

**ATTEST:**

  
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Kimberly Sampson, City Secretary

**APPROVED:**

  
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Mayor Luis Lamas