

PLANNING AND ZONING COMMISSION MEETING
February 6, 2017
MINUTES

I. CALL THE MEETING TO ORDER

The meeting was called to order at 6:00 p.m. by Board Member Tracy Long. Board members present: Brenda Richardson, Elaine Kemp, Steven Cannon, Tracy Long, Stewart Wilson, Tom Mannering, and Alana Seaman. City of Ingleside staff present: Interim Building Official Carey Dietrich, Code Enforcement Officer Eric Koenig, and Administrative Assistant Cassandra Duvall.

II. Pledge of Allegiance

III. Election of a Chairman and Vice-Chairman of the Planning and Zoning Board

Board Member Stewart Wilson nominated Elaine Kemp to serve as the Chairman which was seconded by Board Member Steven Cannon. The nomination was approved unanimously.

Board Member Elaine Kemp nominated Alana Seaman as Vice Chairman which was seconded by Board Member Stewart Wilson. The nomination was approved unanimously.

IV. Consideration and action of the Minutes of the Planning and Zoning Meeting of January 16, 2017.

The minutes were approved as printed by all members present.

V. OTHER BUSINESS

(A) Public Hearing concerning an application filed by Coast Materials for the property located at 600 ft. south of CR 152 A out of unsurveyed tracts in ABST 272 Zacharrias Survey (entrance off of FM 2725); also known as 655 FM 2725. Coast Materials is requesting an excavation permit to create a drainage catch basin for rain water over property and retail sale of material removed.

Chairman Elaine Kemp opened the Public Hearing at 6:05 p.m.

Speaking For: Russell Perkins supervisor for Coast Material spoke in favor of the excavation. Mr. Perkins handed out a scope of work and explained to the board that Coast Materials plans to harvest the sand and sell it to their retail customers and benefit the property owners by having improved drainage on the property.

Speaking Against: There was no one speaking against.

There were no letters and no calls received for the request.

Chairman Elaine Kemp closed the Public Hearing at 6:08 p.m.

(B) Consideration and possible action on (A) above.

After a lengthy discussion, Board member Steven Cannon moved to recommend the approval of the request for an excavation permit to City Council which was seconded by Board Member Tracy Long. The motion was approved 6 to 1.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. REPORTS FROM PLANNING AND ZONING MEMBERS

There were no reports from Planning and Zoning members.

VIII. REPORTS FROM STAFF

Interim Building Official Carey Dietrich informed the planning and zoning members that Mr. Davis is officially gone to work for the Cayman Islands. Mrs. Dietrich stated she is the Interim Building Official and once the new City manager gets here next week they will have a discussion about permanent placement for the position.

IX. DISCUSSION ON AGENDA FOR NEXT MEETING

Administrative Assistant Cassandra Duvall informed the Planning and Zoning Commission that we have no meetings scheduled at this time.


X. ADJOURNMENT

The meeting was adjourned at 6:23 pm.

APPROVED:


Chair or Vice Chairman

ATTEST:


Interim Building Official, Carey Dietrich